



Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE
HEADQUARTERS SUPPORT SERVICE
Camp BGen Rafael T. Crame, Quezon City



September 2, 2020

NOTICE TO PROCEED

MGAN TRADING

B-12, L-5, Terra Monte Silangan,
San Mateo, Rizal

Dear Sir / Madame:

The attached Purchase Order having been approved, notice is hereby given to **MGAN TRADING** that work may commence on procurement of Office Supplies effective **September 2, 2020**, seven (7) working days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the HSS (Attn: BAC Secretariat).

Very truly yours,


ALEXANDER J. SAMPAGA
Police Brigadier General
Director, HSS

I acknowledge receipt of this Notice on _____

Name of the Bidder: **NELLY GRACE I DE VERA**

